



ROTARY DISTRICT 5080 YOUTH EXCHANGE
British Columbia, Idaho, Washington
Building Bridges Between Cultures



AGREEMENT FOR A LONG TERM EXCHANGE 2018-2019

Exchange Partner: _____

In establishing this Exchange Agreement, **Rotary District 5080 Youth Exchange (RYE D5080)** and the Exchange Partner above (**Partner**) agree to the following terms:

A. Foundation of Exchange

1. The districts involved in this exchange are properly certified by Rotary International, and that the exchange partner will be informed immediately of any change in certification status.
2. All students who are sponsored for exchange will be carefully selected and adequately prepared, a process to include personal interviews by Rotary Youth Exchange representatives of applicants and their parents, and orientation programs that include but are not limited to discussion of program rules, expectations of students, support systems, intercultural adaptation, and sexual abuse and harassment.
3. Every effort will be made to provide at least two host families for all exchange students, to appropriately select, screen, and prepare those host families, and to ensure that the families provide an appropriate and welcoming environment for the student. No family may host more than one student simultaneously, except for brief visits or emergencies.
4. Each hosted student will be provided in advance of the student's arrival, the name and contact information of at least one Rotarian counselor, who may not simultaneously be a host parent.
5. In case of serious disciplinary or other problems concerning an exchange student, the host district will immediately contact the student's home district to discuss the problem before taking action to terminate an exchange.
6. Students must be in good physical and mental health, with no recurring history of medical or psychological problems.
7. Students must provide a written English language summary of the exchange student's complete academic course work prior to commencement of school, in addition to any additional documents the school may require. District 5080 must be informed of any student who has completed secondary school in his/her home country.

B. Deadlines for Paperwork

1. Application forms for inbound students to RYE D5080 must be received by RYE D5080 no later than **March 31, 2018**.
2. All documents necessary for obtaining RYE D5080 outbound student VISAs, including completed Guarantee Forms, must be returned to RYE D5080 no later than **May 31, 2018**. **All forms must be typed. District 5080 will not accept handwritten forms.**
3. RYE D5080 prefers to send and receive all documents (including the Application Forms) electronically (colored scanned copies as pdf file), except the documents which are needed in original for visas.
Do you agree? Yes No
4. These deadlines may be extended by agreement of both partners, in cases where last-minute additions or replacements are involved, or under other special circumstances.

C. Specifics of Exchange and Requirements for Hosted Students

Item	Hosted by RYE D5080	Hosted by Partner
1. Number of students to be exchanged		
2. Age of students upon arrival	Students must be between 15 and 18 years old as of Aug 15 of departure year. District 5080 does not accept graduated students.	
3. Language requirements	Fluency in English is not required for students hosted by RYE D5080. However, all inbound students need to be able to conduct basic communications in English upon arrival.	
4. Medical & Liability Insurance	Students are required to purchase medical and liability insurance from CISI-Bolduc Plan B through District 5080 unless otherwise agreed in advance with the sponsor Rotary District. An information package and application form will be emailed to you. It will contain all the necessary information about payment and deadlines.	
5. Transportation	All students must have a round-trip ticket to the destination specified by the host district. The ticket must have an OPEN return, or allow for a change of return date with minimal or no charges.	
6. Arrival	The students should plan to arrive during the last 2 weeks of August , unless otherwise specified by the assigned host club. All inbound students are required to attend the inbound orientation scheduled for the first weekend in September .	
7. Duration of Exchange	The exchange shall extend through the end of the school year, for a minimum of 10 months. Students who wish to remain in District 5080 beyond July 15th must obtain written permission of their host club and the District to do so.	
8. Tours	District approved Optional Tours are available for students at their own expense.	
9. Friendship weekends	All exchange students hosted in RYE D5080 are required to participate in Friendship weekends within RYE D5080. There are 3-4 friendship weekends during the year.	

10. Emergency Fund	Students are required to maintain a \$250 “emergency fund” , (in Canadian or US funds, depending on hosting country) which will normally be under the joint control of the student and the host Rotary Club. When any money is spent from this fund, the total must be brought back up to the initial \$250 level immediately. Any remaining money in this fund will be returned at the end of the exchange.	
11. Monthly Allowance	Each inbound student will receive a monthly allowance equal to approximately \$100 in local currency.	
12. Smoking	RYE D5080 does not accept students who smoke or use electronic cigarettes.	
13. Additional Information about RYE D5080	www.rotary5080ye.org	
14. Primary Contact for Inbound Students	Colleen Bermel Vice Chair, Inbound Coordinator colleen@rotary5080ye.org	
15. Primary Contact for Outbound Students	Darryl Bishop Vice Chair, Outbound Coordinator darrylbishop@rotary5080ye.org	
16. Send Applications, Guarantee Forms and other documents to:	Darryl Bishop Vice Chair, Outbound Coordinator darrylbishop@rotary5080ye.org Postal Address: 3320 3A Street Cranbrook B.C. V1C 5W8 Canada	

Agreed to by Partner:

Print Name: _____

Signature: _____

Date: _____