

# Instructions for District 5080 Rotary Youth Exchange Conger Memorial Scholarship Application

## Background

Bill Conger was Chair or Co-Chair of the Rotary District 5080 Youth Exchange Committee from 1981 to 1995, and during that time the program expanded five-fold, with over 500 students taking part. He not only provided leadership and organization, but also set an example of honesty, integrity, humor and understanding that attracted many good Rotarians to work on Youth Exchange. On Bill's death, the Bill Conger Memorial Scholarship was established in a spontaneous response and recognition of Bill's huge contribution to the program over the years. Bill's wife Patty acted as Committee Secretary-Treasurer from 1981 until 1996, when she became a Vice Chair for three years. Upon Patty's death the scholarship was renamed as the Conger Memorial Scholarship. In honor of both Bill and Patty's work, and the example they set, scholarships are awarded to students who meet all requirements of the Rotary Youth Exchange Program but who, through no fault of their own, require financial assistance in order to become outbound exchange students from Rotary District 5080.

***Conger Scholarship funds are distributed in the March or April prior to the student leaving on exchange. The submission for or awarding of Conger Scholarship funds does not affect the parent's financial obligations per the Financial Agreement.***

## General Instructions for Sponsoring Rotary Club and Parents

- Scholarship applications must be made and are signed by the outbound student's sponsor Rotary Club
- Applications must be supported by evidence that the student requires the scholarship in order to have sufficient funds to be a Rotary Exchange Student.
- With the application, the sponsor Rotary Club must indicate that it will match the amount of the scholarship requested.
- If the sponsor Rotary Club desires to support the student with an additional amount, indicate this amount on the application.
- The Scholarship Board will normally consider matching the assistance provided by the sponsor Rotary Club to a maximum of \$500. However, it may consider larger amounts under special circumstances.

## Factors that sponsor clubs should consider when making application for a Conger Scholarship include:

- The parents' employment or lack thereof
- The parents' other obligations (e.g. number of children in the family, etc.)
- Other efforts by the student and his or her family to raise funds for the exchange.

## Components of the Application

Your application consists of:

- Letters supporting the financial need
- Letters of reference
- Long Term Exchange Program Application Sections titled: "Section A: Personal Info" and "Section B: Letters and Photos" (no photos needed)

## Completing the Application Using our Form

**First, print the form on your computer. Second, complete the information requested in each of the blanks.** You must write legibly and answer all questions completely and as asked (*do not* write "same," "see above," or "see page \_\_\_"). Make sure to use correct grammar and spelling. **Third, sign.**

## Signing and Submitting the Application

- The Conger Memorial Scholarship Application is to be **completed and signed by the YEO of the sponsor Rotary Club.**
- It must be received by the Conger Memorial Scholarship Board **by March 1<sup>st</sup>.**
- Scholarship applications and letters supporting the financial need must be submitted to Eric Redeker by email, fax or mail:

Eric Redeker  
Conger Memorial Scholarship Board  
PO Box 156\*  
Invermere, BC V0A 1K0, Canada\*  
[Sold@iworkforu.com](mailto:Sold@iworkforu.com)  
Fax: 877.250.5138  
Phone: 250.342.2859

\*Inter-country mail can take 3 weeks.

# YOUTH EXCHANGE SCHOLARSHIP APPLICATION CONGER MEMORIAL SCHOLARSHIP

**NOTE:** This form is to be completed and submitted by the sponsoring Rotary Club and signed by the Club Youth Exchange Officer

Sponsor Rotary Club: \_\_\_\_\_

Club Youth Exchange Officer: \_\_\_\_\_

Phone number \_\_\_\_\_ Email: \_\_\_\_\_

Exchange student's full name: \_\_\_\_\_

*[Please attach a copy of the first page of the student's RI Youth Exchange application]*

Estimated total cost of student's exchange year \$ \_\_\_\_\_

Student's revenue budget:

From parents \$ \_\_\_\_\_

From \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sponsor Rotary Club support \_\_\_\_\_

TOTAL REVENUE \$ \_\_\_\_\_

**Amount of funding requested:** \$ \_\_\_\_\_

**Supporting reasons for the award of a Conger Memorial Scholarship (attach copies of letters of reference or other documents):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We, the sponsoring Rotary Club will match the amount of the scholarship funding requested above. In addition to this amount requested, we agree to support the student with an additional \$\_\_\_\_\_.

Date: \_\_\_\_\_

\_\_\_\_\_  
*[Signature of Club Youth Exchange Officer]*